

FEBURARY 2, 2011

The regular meeting of the Gearhart City Council was called to order on Wednesday February 2, 2011 at 7:00 p.m. by Mayor Kent Smith. All Councilors were present except Councilor Sigler. The City Administrator and City Treasurer were present.

There was no conflict of interest declared by any member of Council.

ON MOTION by Councilor Carder, 2nd by Councilor Widdop to approve the minutes for the Jan. 5, 2011 Council meeting. MOTION was approved 4-0, 1 absent.

Councilor Well asked for a correction on the spelling of her name, stating it does not have a s on the end, in the January 19, 2011 Council minutes. ON MOTTION by Councilor Carder, 2nd by Councilor Widdop to approved the minutes as amended, MOTION was approved 3-0, 1 abstain, 1 absent.

A copy of the Police report, Fire Dept. report and City Treasurer report was given to Council.

City Administrator Dennis McNally reported that the League of Oregon Cities received 22 resumes for the City Administrator position and we still have two more weeks until the closing on Feb. 18, 2011.

Mr. McNally updated Council on the water construction project, reporting there will be a street closure on 1st & Marion and the contractors will be fencing the job site and plan to use the Plamberg property and the City Park for a temporary sand storage area, which will be brought back to the work site and re-used. Mr. McNally reported a few neighbor concerns.

Mayor Smith read a letter from Don Nolan, in opposition of an article printed Jan. 20, 2011 in The Daily Astorian, regarding joining the Parks & Rec. District. (see attached)

Mayor Smith read a letter of thanks from Tom Thies 292 Woodland Ave., thanking Council, staff and engineers for all that has been accomplished with the water project. (see attached)

Councilor Well invited visitor and new Gearhart Grocery Manager Amanda Lowenberg to update council on the opening of newly remodeled store. Ms. Lowenberg reported the store is open and will offer new store hours, deli items, salads, casseroles, coffee, lower prices and a place where people can shop and not have to drive to Safeway. Ms. Lowenberg also noted although in store credit is not available they do offer a pre-paid card that makes it easy for kids to use at the store.

City Administrator Dennis McNally advised council there is a copy of the schedule of the sale of the bond in your packets and stated that resolution #905, authorizes approval to proceed. ON MOTION by Councilor Carder, 2nd by Councilor Well, to adopt resolution #905, MOTION was approved 4-0, 1 absent.

Councilor Carder questioned the project hours and costs. Kennedy/Jenks engineer Brad Moore gave Council a hand out of the meeting agenda and offered to go through it. (see attached) Mr. Moore recapped, we issued a notice to award, received bonds and insurance, issued notice to proceed, received schedule from R & G Excavating, held a pre-construction meeting and work began on Monday January 31, 2011. Councilor Carder questioned the 400 shop drawings listed on the service proposal and stated concerns with the cost and paying for the drawings. Brad Moore stated the

estimate is based on other similar projects. Kennedy/Jenks consultant Andrew de Boer advised these are more detailed drawings and finer detailed, which is not included in the original drawings. Councilor Widdop questioned the estimated 200 RFI , which she thought sounded like a lot since the project has been bid and re-bid there should not be that many problems. Brad Moore stated he wouldn't equate a RFI to a problem, it could be a clarification of the design or another way to do it and 200 is a rough number and it is based on projects equal to this one. Councilor Carder had concerns regarding the City paying the contractor, an engineer, HLB and City staff, which seems like we are doubling up and questioned if it is necessary. Mr. Moore stated he was open to change and the City's needs. Mr. Moore referred to the proposal for construction services with estimated cost of \$724,400.00. (see attached) Councilor Widdop asked for a copy of the billing rates. Mr. Moore agreed. Councilor Carder questioned if there would be any problems getting full 100% water rights. Mr. Moore suggested proceeding with geohydrology and send a submittal to WRD with a time period. Councilor Widdop asked how close to 11 million are we and asked for a total dollar figure for this project. Councilor Carder asked for item #10 record drawings to be included in the \$724,400.00, just as a service. Mr. Moore said he would check into it. Councilor Widdop had serious concerns about keeping the cost of this project under 11 million, as we have an obligation to our voters and tax payers. Councilor Carder questioned how much do we have right now. Mr. McNally reported \$5.645 million. Councilor Carder stated that gives us a total of 9.5 million cash right now, then less the \$725,000.00 service fee and less \$400,000.00 for service items 7-11, that leaves us \$925,000.00 to pay for change orders and to pay City Staff. Councilor Carder asked Mr. Moore if that is enough money to do that and Mr.

Moore said it was. Bob Widdop questioned if there are anymore unknowns. Mr. Moore stated he is comfortable with the estimates. ON MOTION by Councilor Carder, 2nd by Councilor Widdop to approve Kennedy/Jenks contract proposal, MOTION was approved 4-0, 1 absent.

Tom Thies 292 Woodland Ave. asked Council to re-locate the portable restroom and thought the sand pile at the park should be fenced. Mr. McNally offered to talk to the contractors about a fence and would find a location for the portable restroom.

Councilor Carder questioned the employment agreement Section 1.1, where worded; for a term commencing April 1, 2011 and continuing until June 30, 2011 or as such time a new City Administrator is hired and services of an interim City Administrator are no longer needed. Mr. McNally clarified the intention was to provide services from April through June or ending sooner if services are no longer required. ON MOTION by Councilor Carder, 2nd by Councilor Widdop to enter into an employee agreement with Dennis McNally, MOTION was approved 4-0, 1 absent.

ON MOTION by Councilor Widdop, 2nd by Councilor Well to approve the budget calendar as written, MOTION was approved 4-0, 1 absent.

ON MOTION by Councilor Widdop, 2nd by Councilor Well to appoint Dennis McNally as the budget officer, MOTION was approved 4-0, 1 absent.

Student representative Garrett Brown advised Council of various Seaside High School activities such as; swim team, basketball, pep band, Jazz band, Seaside Dixieland Jazz Band, the play “You’re A Good Man Charlie Brown” and robotics competition.

There were no Council concerns.

ON MOTION by Councilor Carder, 2nd by Councilor Widdop to adjourn,
MOTION was approved 4-0, 1 absent. Mayor Smith adjourned the meeting at 8:52 p.m.

Kent Smith

Mayor Kent Smith

Dennis McNally

Dennis McNally, City Administrator