



# CITY OF GEARHART

698 PACIFIC WAY • P.O. BOX 2510 • GEARHART, OREGON 97138  
(503) 738-5501 • (503) FAX 738-9385

## SUBDIVISION AND PARTITION SUBMISSION CHECK OFF SHEET

- |   |                       |
|---|-----------------------|
| 1. Date Received _____                        | Acceptance Date _____ |
| Next Planning Commission Meeting Date _____   |                       |
| 2. Initial Filing Fee Enclosed _____          | Additional Fees _____ |
| 3. 15 copies of tentative plan.               | _____                 |
| 4. 1 reproducible copy of tentative plan.     | _____                 |
| 5. Tentative Plan scale correct (1" = 50").   | _____                 |
| 6. Map Size correct (Max size 24 x 36 inches) | _____                 |

## INFORMATION TO BE PROVIDED ON TENTATIVE PLAN

- |   |       |
|---|-------|
| 1. Proposed Name, Date, North Point, Scale of Drawing.              | _____ |
| 2. Location of Subdivision, Legal Description.                      | _____ |
| 3. Name/ Address of Subdivider/ Partitioner.                        | _____ |
| 4. Identified as Tentative Plan.                                    | _____ |
| 5. Name/ Address of Registered Engineer/ Surveyor of plan. (If any) | _____ |
| 6. Locations, Names, Widths of Streets and/ or Easements.           | _____ |
| 7. Names of Record Owners of Contiguous Land.                       | _____ |
| 8. Any Existing Easements in Proposed Subdivision.                  | _____ |
| 9. Location and Dimensions of Each Lot/ Parcel, Numbered.           | _____ |
| 10. Setback Lines Proposed (if any).                                | _____ |

- 11. Outline of Existing Buildings, Remaining/ Removed? \_\_\_\_\_
- 12. Contour Lines (Per Subdivision Ordinance). \_\_\_\_\_
- 13. Location of Temporary Bench Mark Within Subdivision. \_\_\_\_\_
- 14. City Boundary Lines. \_\_\_\_\_
- 15. Location of Storm Water Inundation Areas, High Water Elevation, Flood Zones, Direction of Water Flows. \_\_\_\_\_
- 16. Location of Any Wetlands. \_\_\_\_\_
- 17. Areas to be Cut or Filled. \_\_\_\_\_
- 18. Water Supply Lines (If practical to show on this map). \_\_\_\_\_
- 19. Storm Water Drainage, Flood Control (if necessary). \_\_\_\_\_

STATEMENT TO ACCOMPANY TENTATIVE PLAN

- 1. Explanation of improvements and public utilities including water supply and waste disposal systems proposed to be installed. \_\_\_\_\_
- 2. Deviations from Subdivision Ordinance, (if any). \_\_\_\_\_
- 3. Public Areas Proposed, (if any). \_\_\_\_\_
- 4. Tree Planting Proposed, (if any). \_\_\_\_\_
- 5. Preliminary Draft of Covenants proposed, (if any). \_\_\_\_\_

This list is to be used as an aid in preparing a tentative plat for submittal. The subdivision ordinance will be the final guide in completing the application.